

<p style="text-align: center;">Michigan Interscholastic Swimming Coaches Association <i>Clinic Executive Meeting - 16 September 2005</i></p>
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The Michigan Interscholastic Swimming Coaches Association Fall Executive Board meeting was called to order by President, Butch Briggs, at 5:49 p.m. at the McCalmly Plaza Hotel, Battle Creek, Michigan.

Executive Board Members present:

Butch Briggs	Mike Rado	Bob Crosby
Scott Hedges	Rick Edwards	Greg Phill
Jim Lawrence	Dave Z	Chuck Olson
Dennis Hill	Mike O'Connor	Liz Hill
Brent Pohlonski	Brad Jones	Brad Huttenga

Action Items Discussed:

- Should we approve that the general fund be used to cover the cost (\$5.50 per member coach) of being included in the MHSCA's new umbrella insurance policy. After much discussion it was resolved that no decision would be made until after Bob Crosby attends the next MHSCA meeting in the near future. It is our hope that we can discuss this again at our January meeting. If Bob discovers we need to act now on this he will communicate via email to the Exec Board.

- Awards – Awards Luncheon at Clinic and State Meet Awards

It was decided that the new Awards Committee Head, Cory Bergen, will send a congratulatory letter to all award winners (Mann/Harlan/Outstanding Service/Zone COY). This letter will also invite them to the Awards Luncheon at the Fall Clinic. Cory will be responsible to gather the needed bios and photos for the winners of the Mann, Harlan, and Outstanding Service awards. The Zone VP's are responsible to get the bios and photos of the COY in their zone and also submit any information to Cory about coaches that have received other awards. Zone VP's need to strongly encourage their Zone COY to attend the Fall Clinic and Awards Luncheon.

The Awards Chair will need to type up and present the bios for the Mann, Harlan, and Outstanding awards at the fall business meeting. At the January Exec Board meeting the nominees will be finalized using the suggestions of nominees from the fall business meeting. The Exec Board will also need to finalize if nominees remain on the ballot for 2 or 3 years.

The Awards Chair will be responsible to have Swim Coach of the Year ballots printed, distributed at each State Meet, collected, and tallied. Awards Chair will also need to make sure NISCA All America certificates are given to coaches who have swimmers that equal or better the consideration time standards. Awards Chair will also distribute All State certificates to member coaches. Awards Chair needs to take a photo of the winners of: Swimmer and Diver of the Year and Swimming and Diving Coach of the Year. He will need help to distribute, collect and tally at each State Meet. Mike Torrey, Greg Phill, and Dennis Hill agreed to do this at D1 and Mike Rado and Dave Z agreed to help at D2.

- Greg Phill will send this year's clinic speakers Thank You notes and make sure their rooms are complimentary.
- Butch and Jim asked Gina to consider making the rules meeting mandatory again. The rules meetings are good opportunities for MISCA to encourage membership and clinic attendance.
- I will need to send out several emails and a post card next summer to encourage and inform past members to reenroll membership and register for the clinic. I will also need to email Zone VP's the membership list so they can encourage coaches in their area to join.
- Clinic Speakers – Greg's goal is to have next year's speakers lined up by the January meeting. It was the consensus of the group to have at least one Michigan HS coach talk, Dennis Hill for 2006, and continue a coaches' panel with a Q and A. Dennis and Rick will contact NISCA to see if they will sponsor a nationally known high school coach to speak.
- EMU diving needs – EMU needs \$3000 to update their diving equipment. Much discussion was had about how to get these funds to EMU. It was decided the following contacts will be made:
 - Dennis Hill will contact Peter Linn and EMU.
 - Jim Lawrence will contact Daktronics.
 - Butch will contact Gina.

We will revisit this topic at the January meeting.

- Sorry! – I apologized for printing membership cards with an expiration date in 2007. Opps!
- Next Meeting – January 15, 2006.

The meeting was adjourned at 7:11pm.

Respectfully Submitted by,

Scott Hedges, Secretary/Treasurer

The following are notes from Butch Briggs sent to all Board members after the clinic on Monday, September 26, 2005.

Reminders and Discussions
Executive Board Meeting
Sept 16, 2005.

Please take the time to read the MISCA Constitution/Bylaws found on the website.

Areas of Focus:

Jim.
Identify nominees for next year's MM/BH awards.
Secure Hotel when needed.

Take care of Peter's back hotel bill.
Call Daktronics as sponsors and EMU's diving scoreboard.

Cory. (may invite anyone to be on his committee)
Congratulatory letter to all award winners, inviting them to Banquet.
Gather bio's/pictures for MM/BH/OS. – send to Damon Robertson.
Swim coach of year ballots. – Dave Z.
At each state meet:
Pictures of each award winner (swim, dive, s coach, d coach).
All State awards given out.
NISCA All American apps to qualified coaches.

D 1 Committee: Phill; Torrey; O'Conner; Olson.
D 2 Committee: Bergen; Z; Rado; Lawrence; Briggs.

Order all award plaques
MM; BH OS; Swim of Year; Diver of Year; S Coach of Year;
D Coach of Year for each Division; Zone Coaches of Year.
Send plaques to athlete's school – all others given at the Banquet.

Damon.
Receive all pictures/bio's and create Banquet program.

Zone Reps.
Season end summary to Bob Crosby within 2 weeks of season.
Select zone coach of the year and get bio/picture to Damon.

Greg.
Follow up letters to speakers.
Secure one swimming and one diving speaker for next year from Speedo.

Rick.
Secure one high school speaker from NISCA.

Dennis.
Contact Peter on EMU diving scoreboard.

Butch.
Contact Gina on rules meetings.
Contact Gina on EMU diving scoreboard.
Jan meeting agenda.
National awards.
MM/BH/OS final ballots.
Insurance from MHSCA.
Copies of General Business Meeting for next Banquet.
Copies of Exec Board minutes for Jan.

Mike.
Contact schools of non member coaches.